



September 28, 2007

## A Message to MDOC Employees from Director Caruso:

Dear Colleagues:

We have received word from the Governor's office that we are to implement our plan for the partial shut-down of the Michigan Department of Corrections.

Affected employees will be told by their supervisors and are not to report to work beginning on Monday, October 1, 2007. Additional information and a detailed list of related questions and answers will be posted on [www.michigan.gov/mdcs](http://www.michigan.gov/mdcs). The terms of this temporary layoff may be modified. If so, affected employees will be notified.

Because the Department of Corrections has such a vital role in public safety, this layoff affects about 20% of our employees -- including myself and the rest of the executive staff. Roughly 80% of our employees will continue working as usual. Prisons, parole and probation offices will remain open and conduct business as usual.

When an agreement is reached, the Executive Office will notify news organizations, post a notice on [www.michigan.gov](http://www.michigan.gov), and update a special hotline for state employees (1-866-520-6424) to keep you updated on the budget crisis. I encourage you to monitor them since if and when an agreement is reached, you will be expected to report at your next scheduled shift.

Please share this information with your coworkers who do not have email or internet access. We will provide more details as soon as they become available.

Sincerely,

**Patricia L. Caruso**

Director, Michigan Department of Corrections